

## APPLICATION GUIDELINES:

# DDSA FUNDING OF DATA SCIENCE EVENTS & COURSES

## FUNDING CONDITIONS

To receive DDSA support, the course/event must have a non-commercial purpose, and its objective(s) must align with the [DDSA's objectives](#). In the application form, you must briefly describe this alignment, as well as how the event or course will contribute to the development of the data science community in Denmark.

When applying, you must also commit to the following requirements in case of a grant:

- The event or course will adhere to the DDSA Code of Conduct
- The DDSA and its sponsors must be credited in all announcements and event/course material as follows:  
*"This event is organised in collaboration with the Danish Data Science Academy funded by the Novo Nordisk Foundation and VILLUM FONDEN"*
- The event/course must be evaluated using the evaluation tool provided by the DDSA
- A brief report and the final account must be handed in after the course/event, using the DDSA reporting template

## WHAT CAN THE DDSA COVER?

We can cover the following types of expenses:

- Transport and accommodation for national and international speakers/teachers in accordance with the [rules under the Danish State](#)
- Honorariums for specially invited speakers/teachers not employed at a DK university
- Expenses related to the development of new courses and types of events
- Venue/facilities and materials
- Accommodation and meals for participants
- Social activities in connection with an event/course

The DDSA does *not* cover expenses related to prizes and awards, and transportations for participants (exceptions for the latter can be made to support minority inclusion).

## EVALUATION PROCESS AND CRITERIA

The DDSA Education and Networking Committee (ENC) will evaluate and prioritise between applications for large events and courses, and grants must be approved by the DDSA Board of Directors. The DDSA secretariat will process incoming applications for small events and courses continuously under the monitoring of the ENC.

Evaluation and prioritisation will be based on:

- Objective(s) and target group(s), and their alignment with the DDSA's objectives
- Value to the Danish data science community, and alignment between budget and value
- Contribution to community building and translation across disciplines, sectors, and regions
- Description of content, schedule, speakers/teachers, venue etc. For courses, also learning objectives, teaching methods, and ECTS

## TRANSFER OF FUNDING

Grants will be awarded based on approved budget/budget posts and transferred as a reimbursement of the actual costs after submitting the final report and account. Exceptions can be made if the realisation of the activity depends on an up-front transfer of the grant.

## FURTHER INFORMATION

If you have questions regarding your application, please contact [secretariat@ddsa.dk](mailto:secretariat@ddsa.dk)